



MEETING MINUTES SUMMARY

Date: May 06, 2014

Time: 9:30a.m. – 11:00 a.m.

Location: Griffin Gate 60-180 A

PRESENT: Steve Baker, Liz Barrow, Patrice Braswell-Burris, Joel Castellaw, Esau Cortez, Ken Emmons, Tim Flood, Zack Gianino, Beth Kelley, Lisa Ledri-Aguilar, Julie Middlemas, Michael Reese, Reyna Torriente, and Christina Tafoya

ABSENT: Agustín Albarrán, Doug Hersh, Howard Irvin, Genie Montoya, Jim Spillers, David Steinmetz, Dale Switzer, Debbie Yaddow, and Peter White.

RECORDER: Stephanie Rodriguez

Start time: 9:43 a.m.

OPENING INTRODUCTION:

Ken Emmons introduced and welcomed Gene Gay, Grossmont College Grounds and Maintenance Supervisor to committee.

REGULAR AGENDA ITEMS

District Wide Safety Committee Meeting (04/29/14):

The committee reviewed the agenda items from the District Wide Safety Meeting which included; the draft of Vehicles on campus verbiage, the Bi-annual first aid training presented by ASCIP, (2) minor employee injuries at each campus, the verbiage for the notice to be sent to the Deans for the Bi-annual Safety Inspection is being drafted, the Bi-annual Hazardous Materials form and email notice for pick up will be sent out within two weeks by Ken Emmons.

The committee discussed the completion of Industrial Waste Permit, Waste Storm Water Permit, Medical Waste Permit, Hazmat Business Plan, and Prop 65 Carcinogens list were submitted to the County. After permits have been submitted the County inspectors will perform campus inspections to verify proper storage of chemicals, waste storages, proper placement, labeling waste, and etc. It is each department's responsibility to be in compliance. There can be no waste materials were the collection start date is over 6 months .

The committee discussed that all new employees will start ASCIP training, the forthcoming purchase of AEDs by the District, CAPS staffing of (6) new staff employees, and the catch and release of rattle snakes found on campus premises which will be performed by trained CAPS staff.

The committee discussed the updating of the EOC red binder materials.

Proposition R and V Construction Bond April 2014 update:

The committee discussed "Building Information Modeling" better known as BIM which is required in the District Standards and Guidelines for all upcoming large construction projects.

The committee discussed the Request for Qualifications for Professional Services status for materials and testing, engineering, and construction management for Proposition V.

CONSTRUCTION PROJECTS UPDATES:

Building 38E, 38F, and 38G Swing Space Relocation:

The committee reviewed the proposed secondary swing space due to the Tennis Courts Reconstruction project. Occupants of the trailers known as 38E, 38F, and 38G will be relocated to open spaces within Building 36 for the duration of construction. Bldg. 38 G Middle College High School and offices will be relocated to Bldg.36-349,349A, 330, and 351, with a minor tenant improvement.

Bldg. 38F ACE classrooms are moving to 36-346 and 36-345B, Ken and Dave Steinmetz will coordinate to assure monitors and screen projectors are set up.

Bldg. 38E ACE offices will be relocated to 36-333A.

Bldg. 38E Auxiliary offices will be relocated to Bldg.36 existing spaces (old health profession's office).

Performing Arts Complex Architect Selection:

The committee discussed the Performing Arts Complex Architectural Selection Steering Committee meeting held on April 28th. The Steering Committee submitted their scores to the District for the selection of the architectural firm. The District will submit final scoring to the college and upon the award a task force will be assembled. The task force will help provide input on the needs of the departments and to meet the objectives and goals of the project.

Building 38A Demolition Revised Plan:

The committee discussed the revised plan for the Demolition of the 38A portable build. The project will consist of the demolition of the temporary building, replacement of the asphalt paving and ten additional parking stalls. Another goal of the project is to move the trash dumpsters away from classrooms and offices.

ADDITIONAL ITEMS:

Pool Deck Surfacing:

Beth would like to report safety issues regarding the condition of the existing pool deck. Beth stated the pool deck surface is chipping and falling apart. Tim commented that this committee was the appropriate path to bring up the concern and to address the issue and then take a plan of repair to Planning and Resources Council for possible funding. Ken will arrange to meet with professional experts in the field of decking repairs to obtain information on options and impacts including costs.

Copier / Printer:

The Librarians are concerned about assessment of the copiers as part of the district standards. LTRC would like to make sure their opinion, input and concerns are heard regarding the preference of the cash system versus card systems. A potential issue with the card system is that part-time night students may not have an I.D. in order to use the new card system in the Library or Tech Mall. There was also discussion of the desire to implement the option of wireless printing. Specifications are being prepared by Johns Stephens and the librarians can review and provide input.

Meeting Adjourned: 10:24 a.m.

Next meeting will be held on July 01, 2014, 9:30 – 11 a.m., Griffin Gate-A

The meeting will be posted on Grossmont College Facilities webpage.